

**Minutes of the Annual General Meeting
of the Stantonbury Ecumenical Partnership**
incorporating
**the Annual Meeting for the election of Churchwardens and
the Annual Parochial Church Meeting**
held on
Thursday 22nd May 2025 at 7.30pm at Christ Church Stantonbury

Present: 34 present.

Rev Sam Muthuveloe welcomed all to the meeting.

- 1. Opening Prayers** were led by Rev Sam Muthuveloe.
- 2. Apologies for absence** 5 apologies noted.
- 3. Notification of Any Other Business.** None noted
- 4. Annual Meeting for the election of Churchwardens** (*chaired by Rev Sam Muthuveloe*)

The Chair explained the duties of a Churchwarden, as laid out in Canon Law. Each congregation is allowed two Churchwardens and nomination forms had been completed for those listed below. Those elected are required to attend an Archdeacon's Visitation.

Nominations for Churchwardens:

| | | |
|------------------|-------------------|----------------|
| Bradwell | Alan Potter | |
| Christ Church | Penny Miller | Adrian Prisk |
| Cross and Stable | Lynda Newman | Ann Bolton |
| St Andrews | Stephen Hutchings | Ikenna Ezurike |
| St James | Mary Kennedy | Graham Crisp |
| Willen | Brad Stone | Janet Hawkins |

NB In practice, these are two local leaders from each congregation fulfilling all officer roles required by the denominations (i.e. the roles of Anglican churchwardens, Baptist Deacons, Methodist Stewards and United Reformed Church Elders)

All duly elected.

The meeting closed.

5. Annual Parochial Church Meeting (*chaired by Rev Sam Muthuveloe*)

The Chair opened the meeting and explained that all Churchwardens, Anglican ministers and Deanery Synod reps. were ex-officio members of the Parochial Church Council. 9 were in attendance.

- a. Election of PCC members

| | |
|------------------|------------------|
| Bradwell | |
| Christ Church | Penny Miller |
| Cross and Stable | Ken Brine |
| St Andrews | |
| St James | Robert Llewellyn |
| Willen | Janet Hawkins |

All duly elected to serve alongside ex-officio members.

b. Nomination of Deanery Synod members

Luke Wiseman (Willen)

Proposed: Janet Hawkins (Willen) Seconded: Susan Armstrong (Willen)

Duly nominated. Nominations to go forward to MK Deanery.

Adrian Prisk and Irene Farr continued to serve as Deanery Synod members

c. Delegation of powers of Parochial Church Council to the Partnership Council (excluding matters which cannot be delegated such as approval of Faculty applications):

Agreed (9), against (0), abstained (0).

6. Annual General Meeting of the Stantonbury Ecumenical Partnership (*chaired by David Preston, Chair of Trustees*)

The Chair clarified that, since attendance at the AGM did not reach the quorum of 55 members, the AGM would be treated as an informal meeting and any vote taken would be an indicative vote, which would be referred to the next SEPC meeting to be ratified.

a) Minutes of the Annual General Meeting held on Thursday, 25th April 2024
Agreed as correct.

b) Matters arising:
It was clarified that the attendance list for 2024 was held by the minutes secretary of that meeting, Irene Farr.

c) Presentation of Annual Report by the Trustees
The written report had been circulated; this is a statutory requirement of any registered charity.

The Annual report can be added to and amended until October when it is approved by the Trustees before being submitted to the Charity Commission. However, since the independent examiner, Coral Tolley-Fletcher of JCVA Ltd had issued a certification of the accounts on 21st May

2025, the report would be submitted for approval at the next Trustees meeting and then sent to the Charity Commissioners.

d) Presentation of Consolidated Accounts for 2024

The Consolidated Accounts as submitted to the independent examiner had been circulated.

Adrian Prisk (Treasurer) had prepared a financial summary for the meeting and drew attention to

- the anomaly in paying for the House for Duty at Bradwell, which was currently being taken out of the parish share and not as an additional payment
- the additional expenditure in 2025 for a part-time administrator post; a Strategic Development Grant had been applied for to help cover the costs of the post. The post would be filled by Helen Eaton, starting on 1st June on a part-time basis, for 1 year initially.
- the projected reserve for 31 December 2025, which was £24K

It was noted that preparing the Consolidated Accounts was a very complex procedure; it was hoped that the new Parish Administrator could take over some of the financial work.

Adrian thanked all the congregational treasurers for their work.

The Chair thanked Adrian for all his work, all present concurred.

e) Current Membership numbers and lists 2025:

The Chair reminded everyone that this year the 6 year revision of the Anglican Roll and SEP membership roll had been carried out.

Membership as at 20th May 2025:

| | |
|------------------|-----|
| Bradwell | 45 |
| Christ Church | 38 |
| Cross and Stable | 44 |
| St Andrews | 69 |
| St James | 49 |
| Willen | 29 |
| Total | 274 |

f) Safeguarding Report

A written report had been circulated.

Maggie Prisk (Safeguarding Lead) reported that the changeover to the Anglican system, as agreed at the last AGM, had now taken place. A

Safeguarding Hub had been formed for mutual information and support and had met twice in 2025.

There had been no safeguarding issues reported, with the exception of a situation which was dealt with in house. This was prior to the hand over and all paperwork has been secured.

g) SEP Appointments

i. Election/re-election of 3 Charity Trustees.

Diana Stammers had been nominated for re-election to the Trustees.
Nominated Lesley Blight

Stephen Jolly had been nominated for election to the Trustees
Nominated Stephen Jolly

David Parsons had been nominated for election to the Trustees
Nominated Roger Gander

Agreed, none against, no abstentions.

Stephen Fletcher was thanked for his service to the Trustees.

ii. To note the SEPC representatives elected by local congregations

| | | |
|------------------|-------------------|---------------------------|
| Bradwell | Carol Wood | Liz Sharp |
| Christ Church | Penny Miller | Adrian Prisk (ex officio) |
| Cross and Stable | Gill Grant | Rose Hunt |
| St Andrews | Jackie Williamson | |
| St James | Mary Kennedy | John Porter |
| Willen | Sharron Marland | Brad Stone |

All duly noted.

iii. Nomination and election of SEPC Officers:

- Chair of SEPC

Nomination received for Sharron Marland (Willen).
Proposed: Brad Stone. Seconded: Janet Hawkins.

- Partnership Safeguarding Lead

Nomination received for Ann Amos (Bradwell) and Maggie Prisk (Christ Church), as a job-share.

Proposed: Diana Stammers. Seconded: Penny Miller.

- Election of representatives (3), to MK Methodist Circuit

Nomination for Peter Galsworthy (St James), no further nominations.

Proposed: St James congregation

- Election of representative (1) to Churches Together MK
Adrian explained that there was no need to elect a representative to CTMK.

All duly elected.

The Chair explained that the nomination for secretary to SEPC had been withdrawn as the new Parish Administrator would perform this role. Irene Farr was thanked for her faithful service as secretary to the SEPC; all present concurred.

- h) Report from SEP Mission & Vision Enabler
Rev Phil Dunning highlighted key points from his first 6 months in post – see attached report.

8. Any Other Business

- a) The AGM for 2065 will take place on 21st May 2026.

Congregational AGMs will still be expected to take place by the end of March 2026

- b) A question was raised about support for the clergy team and churchwardens at the current time. The Area Dean and his two deputies are available and willing to help in whatever way they can. Ministers from across the Diocese may be asked to take services as needed. The ministers' meeting on 2nd June would be looking at the service rota until the end of August to ensure that services would continue.

Rev Sam Muthuveloe outlined what he and Rev Phil Dunning would be able to do to cover weddings, funerals, home communion, hospital visits etc.

9. Closing Prayer

Led by Rev Phil Dunning.